

## Our Lady of Mercy Complex Committee

Minutes: January 3, 2023

**Attendance:** Joanne Rose Vanessa Glasgow Marjorie Glasgow Charlie Glasgow  
Shirley Squires Phyllis Doucette Pamela Bennett-McLeod

**Absent:** Debbie Alexander

**Regrets:** Michael Ratter

1. Call to order for meeting was made at 7:05 PM by Interim Chair Vanessa Glasgow. New members were welcomed by Interim Chair.
2. There was an appointment of a new Board Member- PAPEDA (Treasurer).
  - Motion was made to appoint Phyllis Doucette as a new board member. Motion was made by J. Rose, seconded by S. Squires. Motion carried.
3. **Adoption of Minutes & Agenda**
  - *Regular Meeting of December 12, 2022* – a motion was made by S. Squires to adopt the Regular Meeting Minutes of December 12, 2022, seconded J. Rose. Discussion regarding spelling of McLeod, minutes revised. Motion carried.
  - *Special Meeting of December 12, 2022* – a motion was made by S. Squires to adopt the Special Meeting Minutes of December 12, 2022, seconded J. Rose. Motion carried.
  - *Adoption of Agenda of January 3, 2023* – a motion was made by J. Rose to adopt the Agenda of January 3, 2023, seconded by P. Bennett – McLeod. Discussion regarding changes making #5 New Business, and #6 becoming Adjournment. Agenda revised. Motion carried.
4. **General Business**
  - a. **Resignations:**
    - Chrisanne Martin resigned from Board via a letter dated December 28, 2022.
    - Sally Rouzes resigned from Board via a letter dated January 2, 2023.
  - b. **Sub – Committee Structure:**
    - J. Rose shared the Sub – Committee structure document. Each committee is to have two board members and 6 – 8 other members.
  - c. **Committee Priorities:**
    - Board discussed priorities and goals for the upcoming year in terms of fundraising and projects for OLMCC.
      - Chase the Ace starting in May 2023. Assistance can be obtained from Hank Gaudon and the Skinners in Lourdes

- Christmas Eve concert in the church with collection
- Sponsorship opportunities by organizations, communities, and individuals – bronze, silver, gold, platinum, etc.
- Museum should have local content relevant to schools with both current display and a digital format
- Christmas concert for all denominations
- Pursue O’Brien Foundation financial support via letter
- Summer Solstice event with local indigenous groups
- Fully functioning board with lots of involvement
- Establish a three – year plan to have a centennial celebration plan with appropriate layered funding

**d. Staffing & Extended Season:**

The 2023 season will run from May 1 to September 30, 2023. There will be a number of funding sources pursued including:

- JCP: One supervisor, four workers, one bookkeeper
- Student Placement: Graduate Employment Program, perhaps an Office Administration or Business graduate
- Heritage NL: mentorship program such as boat building, wood working, knitting, crocheting, etc.
- ‘My Journey’: Indigenous funding for traditional classes; funds needed for facilitator, materials, participants’ expenses (food, transportation), space, honorariums for elders, etc.
- Provincial Summer Student Placement Program (April)
- SWPP/SWASP (January)
- Qalipu Summer Student Placement
- John Howard: Placement for maintenance or painting, etc.
- CMHC: short term projects
- Corrections: Bench making
- Southwest Coast Tourism
- Training Opportunities for Board Training and Development
- Legacy Fund

**e. Music in the Church:**

- Will occur from June long weekend until mid – September 2023
- Details will be added to NL’s tourist guide
- A list of potential performers will be started now and built on a go – forward basis
- A summary report of 2022 will be created
- Requests will go out for sponsorships to be advertised at this year’s location and each event
- Performers will be paid same as last year at \$100 per event as long as funding is there
- Advertising posters will be created and displayed

- The *Beach Boil Up* and *Picnic* options will also be advertised in the tourist guide and via postings on social media and signage (pre - orders must occur)

**f. Rental Space – Rink:**

- It was motioned by M. Glasgow that with some modifications the space called the ice – rink be offered for long – term rental at approximately \$3500/\$4000 monthly on a yearly lease. This would provide sustainable monthly income. The rental amount would not include heat, lights, and security. Seconded by S. Squires. A discussion ensued to add that snow clearing was also not included, and the board would have to check on amount this may raise insurance costs. Motion carried with six in favour and one opposed.
- There has also been a request by the Town Recreation Committee to utilize the old convent space for a winter outdoor skating rink. They will provide lighting and snow clearing and liability insurance. A motion was made by P. Bennett – McLeod to support this request and to rent the space for a nominal amount to the Town Recreation Committee. This was seconded by M. Glasgow. Motion carried.

**g. Updates – Infrared Work, Emails, & Board and Sub – Committee Recruitment:**

- In the future for the saving of time, updates will be shared via emails and as individuals move on to complete tasks identified in the given minutes.
- Regarding the infrared work in the church, XXCEL Design from Corner Brook is currently completing the work for a cost of \$10, 000. CBDC provided funding for such evaluations up to \$7500. The request for this funding is submitted to CBDC. XXCEL Design should complete their assessment and submit their findings report very shortly.

**h. Monthly Meeting Date:**

- It was decided that the meetings of the OLMCC will occur on the first Wednesday of the month with the next meeting occurring on February 1, 2023 at 7:00 PM.

**i. Executive Positions to Fill:**

- Nominations occurred for the executive positions of the OLMCC Executive.
- **Chair:** J. Rose nominated V. Glasgow for Chair. This was seconded by S. Squires. V. Glasgow accepted the nomination. All voted in favour.
- **Vice – Chair:** V. Glasgow nominated J. Rose for Vice – Chair. This was seconded by P. Doucette. J. Rose accepted the nomination. All voted in favour.
- **Treasurer:** J. Rose nominated S. Squires for Treasurer. This was seconded by P. Doucette. S. Squires accepted the nomination. All voted in favour.
- **Secretary:** P. Doucette nominated P. Bennett – McLeod for Secretary. This was seconded by M. Glasgow. P. Bennett – McLeod accepted the nomination. All voted in favour.

- **Note:** A bookkeeper will be hired for monthly accounting on a go – forward basis.

**5. Adjournment called by Vanessa Glasgow at 10:15 PM.**

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Vanessa Glasgow – Chair

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Joanne Rose - Recorder